



INDIVIDUAL CABINET MEMBER DECISION-MAKING

RECORD OF DECISION

PART A

| DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i> | |
|---|--|
| Title of report | Gateway 1 & 2 - Procurement Strategy Approval and Award of Contract: Integrated Parks Grounds Maintenance Contract |
| Decision-maker | Cabinet Member for Transport Environment & Recycling |
| Earliest date when decision can be taken | 31 January 2014 |
| Key decision – Yes/No? | Yes |
| Date published on forward plan | 3 December 2013 |
| Date sent to cabinet member | 23 January 2014 |
| Recommendation | <ol style="list-style-type: none"> 1. That the Cabinet Member for Transport, Environment and Recycling confirms his prior verbal approval of the procurement strategy outlined in this report for the integrated parks grounds maintenance contract namely to undertake a single supplier negotiation. 2. That the Cabinet Member for Transport, Environment and Recycling approves the award of the integrated parks grounds maintenance contract to Quadron Services Limited in the sum of £2,659,000 for a period of one year with the option to extend by a further six months making a potential total value of £3,988,500. The award will be given effect by way of a variation to the existing contract. The new contract period will therefore run from 1 April 2014 to 31 March 2015 or September 2015 if the additional six month option is taken. 3. That the Cabinet Member for Transport, Environment and Recycling approves the council entering into a Deed of Variation with Quadron Services Limited for the total contract value including paying the London Living Wage. 4. That the Cabinet Member for Transport, Environment and Recycling approves the exemption |

| | |
|--|--|
| | from Contract Standing Orders as provided in CSO 4.4.3 of Contract Standing Orders to enable negotiation to take place with a single supplier. |
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| ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to cabinet member)</i> | |
|--|---|
| Lead officer | Deborah Collins, Strategic Director Environment & Leisure |
| Report author | Des Waters, Head of Public Realm, E&L |
| Contact Number | 020 7 525 2080 |

PART B
(Cabinet member to complete this section)

| DECISION(S) |
|---------------------------|
| AGREE THE RECOMMENDATIONS |

| REASONS FOR DECISION |
|-----------------------------|
| AS CONTAINED IN THE REPORT |

| ALTERNATIVE OPTIONS CONSIDERED |
|---------------------------------------|
| NO TV |

| REPRESENTATIONS RECEIVED |
|---------------------------------|
| NONE |

| ADDITIONAL ADVICE RECEIVED |
|-----------------------------------|
| NONE |

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

NONE

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

~~or~~

~~I approved an alternative course of action set out in Part B.*~~

~~or~~

I have referred this matter to the Full Cabinet for decision.*

(* Please delete as appropriate)

Signed... BSD ... Dated... 31 JANUARY 2014

Cabinet Member TRANSPORT, ENVIRONMENT & RECYCLING

Please return completed hard copy of the form to Ian Millichap, Constitutional Team, 160 Tooley Street, P O BOX 64529, London, SE1P 5LX – tel: 020 7525 7225 fax: 020 7525 7284.

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.

